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Department of Health and Family Services

DIVISION OF CHILDREN AND FAMILY SERVICES

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**Out-of-Home Care Committee Meeting Agenda
Child and Family Services Review – Program Enhancement Plan
Pyle Center, 702 Langdon Street, Rm. 235
9:00 am – 3:00 pm
August 25, 2005**

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| I. | Welcome and Introductions
Bill Orth, Sauk County | 9:00 – 9:15 am |
| II. | Committee Updates <ul style="list-style-type: none">• Bulletin Board• Distribution of surveys• Tasks at or near completion | 9:15 – 9:30 am |
| III. | Workgroup breakout sessions <ul style="list-style-type: none">• See Page 2 of agenda for specific workgroup assignments• Permanency Planning and Birth Family Involvement will meet jointly to discuss development of a Trial Home Visit policy. | 9:30 – 12:00 pm |
| IV. | Lunch | 12:00 – 12:45 pm |
| V. | Continued workgroup time <ul style="list-style-type: none">• Services to Foster Families and Permanency Planning will meet jointly to discuss the requirement for the measurement of FP involvement in court proceedings (P.3) and FP support plans in all permanency plans (K.1.a.4) | 12:45 – 1:45 pm |
| VI. | Workgroup updates | 1:45 – 2:45 pm |
| VII. | Next meeting planning <ul style="list-style-type: none">• September 22, 2005 at the Pyle Center | 2:45 – 3:00 pm |

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Workgroup Tasks for Quarter 4

Permanency Planning

- D.3. Informational materials for perm plan reviewers. Survey of current use of perm plan review panels and development of pamphlet are currently underway.
- P.3. Conduct survey about foster parent involvement/input in court proceedings (with SFF)
- C.1.b.1)-2) Draft a trial home visit policy (with BFI)
- C.1.c.1) Develop other program responses to address factors contributing to re-entry into care
- C.2.b. Determine best response to placement instability
- K.1.a.4) Develop requirement for developing support plans for foster parents by numbered memo and later HFS 44.

Birth Family Involvement

- E.1.a. Issue policy/guidance for clearly documenting efforts and reasons for not placing siblings together when placement as a group is not possible. The August meeting is final review for this policy, and then it will be posted on the bulletin board.
- H.4. Conduct survey of tribes and counties in terms of the utilization of relatives as placement resources. This item will be distributed as soon as the BPP Director gives final approval.
- C.1.b.1)-2) Draft a trial home visit policy (with BFI)
- I.1. ID policies impacting the involvement of noncustodial parents and their relatives (due Q6)
- Additional work tasks
H.1. Family Member Engagement

Services to Foster Families

- K.1.a.3) Make recommendations for meeting the needs of foster parents for services and supports. The August meeting will be the final review of the recommendations which will then be issued by info memo.
- E.3.1) Propose the elimination of the limit of 6 kids in a foster home.
- K.1.a.4) Develop requirement for developing support plans for foster parents by numbered memo and later HFS 44. (with PP)
- K.2.a. Develop an instrument to assess foster children's need to provide better information to foster parents.